Diamond Bay
GOLF & VILLAS

DIAMOND BAY GOLF & VILLAS

CLUB OPERATIONS, ETIQUETTE AND LOCAL RULES

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I. CLUB OPERATIONS

01. Starting

All rounds, except tournament play, must start from Tee 1 or Tee 10 under the supervision of a Starter.

02. Reservation & Cancellation

a) Tee Time Reservations

- Members: Maximum 30 days in advance (peak) / Maximum 21 days in advance (non-peak)
- Non-members: Maximum 30 days in advance (peak) / Maximum 14 days in advance (non-peak)

b) Cancellation Policy (Peak Season: Jan, Feb, Mar, Nov, Dec)

- Members: at least 3 days in advance (regular) / at least 7 days in advance (peak)
- Non-members: at least 5 days in advance (regular) / at least 30 days in advance (peak)

c) No-show Policy

- Booking privileges will be suspended for one (1) month in the event of three consecutive no-shows within a six-month period.
- Repeated suspensions (two or more) will be reported to the Management Team and may result in restrictions on booking prime tee times for a minimum of six (6) months.
- Peak season: **Jan to Mar & Nov to Dec / non-peak season : Apr to Oct**

03. Number of Players

a) Weekends & Public Holidays

- A maximum of 4 players is allowed per group, and a minimum of 3 players is required.
- Single (solo) play is permitted for members before 7:00AM or after 3:00 PM, however, access may be restricted or groups may be joined with other players at the Club's discretion, depending on course conditions.

b) Weekdays

- The minimum number of players per group is 2. Members are permitted to play as a single player (solo play), subject to non-peak season conditions.
- Subject to non-peak season conditions, a maximum of 5 players per group is allowed. However, if the Club determines that a 5-player group is causing delays or negatively affecting the pace of play for other groups, the Club reserves the right to suspend or discontinue play.
- The Club may permit single player (solo) play at its discretion, if it does not adversely affect course operations, subject to non-peak season conditions.
- During peak season, single (solo) play is permitted for members before 7:00AM or after 3:00 PM, however, access may be restricted or groups may be joined with other players at the Club's discretion, depending on course conditions.

04. Tee time

- Non-Peak Season(April to October): **Morning: 06:00 – 08:16 / Afternoon: 11:00 – 13:16 (Interval: 08 mins)**
- Peak Season (January to March, November, December): **Morning: 06:00 – 07:59 / Afternoon: 10:40 – 12:39 (Interval: 07 mins)**
- Twilight: **After 14:30 (if available)**

** Times may change due to weather or operations.

05. Suspended play due to weather

- Completion of fewer than 3 holes → No charge.
- Completion of 3 holes → 9-hole golf fee will be charged.
- Completion of 11 holes → 9-hole golf fee will be charged.
- Completion of 12 holes → 18-hole golf fee will be charged.

06. Check-in

- All players must check in before play

07. Locker room

- For golfing guests only.
- Lockers cannot be transferred.
- The Club is not responsible for lost items. (Valuables must be stored separately.)
- Lost locker keys/cards must be compensated.

08. Rental clubs

- Available at reception after payment.

09. Late arrival

- You must arrive at the Starter’s desk and be fully prepared for tee off at least 5 minutes before your scheduled tee time.
- Late arrivals may lose the original tee time.

10. Outside food & beverage (corkage)

- The Club strictly prohibits all outside food and beverages. However, exceptions may be granted for medical reasons with prior approval.
- Violation of this policy may result in corkage fees or additional service charges in accordance with club regulations.

11. Suspended play due to weather

- Use suitable tees based on skill level. (Refer to Section 13 for detailed tee box guidelines.
- Recommended pace of play: 4 hours 15 minutes to 4 hours 30 minutes (18 holes).
- Par-3 call-on procedures may be implemented at the discretion of the marshal or caddie.

12. Tee time

- Always be ready to play.
- Groups must maintain their position relative to the group in front.
- Failure to follow the marshal's instructions or keep pace may result in being asked to skip holes or leave the course.

13. Tee box usage

- Gold tee marker is available for single handicap golfers from 1 to 3. - Valid only upon submission of an official handicap record.
- Blue tee marker is available for golfers whose handicap is from 4 to 18.
- White tee marker is available for Gentlemen.
- Red tee marker is available for Ladies, Seniors, Beginners, or Pace-of-play situations

14. Course care

- Repair divots and pitch marks.
- No additional shots or practice swings.
- Course damage or club throwing is prohibited.

15. Tee box usage

- Golf carts must not be driven in restricted areas, including wet zones, steep slopes, or near greens and tee boxes unless permitted.
- Drivers must be 17+ years old.
- Carts must stay on cart paths.
- Stop completely when nearby players are hitting.
- Users are responsible for any damage.

16. Caddie service

- The Club operates on a one-caddie-per-player basis, except during special events as determined by the Club
- Caddies are trained staff members provided as an additional service by Diamond Bay Golf & Villas, supporting players in various areas such as course guidance, carrying golf bags, green reading, distance and club selection assistance, and repairing divots and pitch marks.
- However, club selection, distance guidance, and green reading are supplementary information rather than official or absolute standards, and they may vary daily depending on the following factors:
    - *Green speed*
    - *Moisture/dryness and firmness*
    - *Grain direction*
    - *Weather differences between morning and afternoon*
- Due to these factors, the slope and break of the greens may change daily, and even throughout the day.
- In addition, because each player’s putting stroke and the speed at which the ball reaches the hole can vary greatly, a caddie’s green reading cannot always be perfectly accurate.
- The caddie serves only in a supporting role, and the player is solely responsible for all final decisions made on the course.
- If you feel that the caddie service does not meet your expectations, please notify our Operations Team immediately. We will conduct an evaluation and provide additional training as necessary. Your feedback and suggestions are always valuable in helping us improve our service quality.

17. Dress code

a) Denim is not allowed.

b) Men's Dress Code:

- No collarless shirts, sleeveless shirts, or training wear.
- Only collared or mock-neck shirts with sleeves.
- No athletic, combat, or mid-calf shorts.
- Tailored golf pants/shorts allowed.

c) Ladies' Dress Code:

- Conservative sleeveless tops allowed.
- No training wear or vests.
- Pants, shorts, skirts allowed.
- No athletic shorts or leotards.

d) Footwear:

- Proper shoes required in clubhouse.
- Only soft-spike golf shoes allowed on course.
- Changing clothes is permitted only inside the locker room.

18. Dress code

- Submit concerns to the Operations Team or Front Desk.

19. Disciplinary actions

- If a Golf Club official or staff member determines that a member or guest has violated club etiquette or regulations, the matter will be reported to the General Manager, who may take one of the following actions depending on the situation:
  - *The General Manager may immediately suspend the individual's use of the golf course and facilities.*
  - *The General Manager may restrict or suspend the individual's future access to and use of Diamond Bay Golf & Villas facilities.*

20. Refund policy

- No refunds will be provided once play has commenced, except in cases of course closure due to severe weather as determined by the club.

21. Refund policy

- If all golfers adhere to the guidelines outlined in this document, everyone will be able to enjoy a more pleasant and comfortable playing experience.
- As golfers, you share the responsibility of demonstrating proper etiquette and setting a positive example for others on the course.
- Above all, the most important thing is to enjoy your round. Golf is a leisure sport, enjoyed by amateur golfers.
- Players are expected to respect fellow golfers, maintain silence during play, and always uphold the spirit of the game.
- All players are deemed to have accepted these rules upon entering the course.
- The Club reserves the right to amend these regulations at any time without prior notice.

II. GOLF COURSE LOCAL RULES

Applicable Standard: R&A Rules of Golf

01. Out of Bounds (Rule 18)

- On specific holes, the course-side edge of the white line painted along the cart path defines the Out of Bounds (OB) boundary.

02. Ball Lost or Out of Bounds (Model Local Rule E-5)

- This course adopts the R&A Model Local Rule E-5 (Alternative to Stroke and Distance).
- When a ball is lost outside a penalty area or is out of bounds, the player has the following options:
  - *Stroke and Distance Relief (The player may play another ball from where the previous stroke was made, adding one penalty stroke.)*
  - *Alternative Relief under Model Local Rule E-5 (The player may drop a ball in the designated relief area with a two-stroke penalty.)*
  - *Provisional Ball (When a ball may be lost outside a penalty area or out of bounds, the player is encouraged to play a provisional ball in accordance with Rule 18.3.)*
- The player may choose either to play a provisional ball or to proceed under Model Local Rule E-5.
- Once the player has put another ball in play under Model Local Rule E-5, the original ball is no longer in play.
- Dropping Zones may be provided on certain holes as an additional relief option.

03. Out of Bounds (Rule 18)

- White-lined areas, GUR, Flower Beds, and landscaping areas marked with blue stakes qualify for free relief.

04. Immovable Obstructions (Rule 16.1b)

- Includes stakes, signs, halfway house, pump house, cart paths, benches, sprinklers, drainage covers, and bunker steps.
- Free relief available outside penalty areas.

05. Integral Objects

- No relief from structures in penalty areas, embankments, bridges, or geotextile lining on bunker faces.

06. Penalty Areas (Rule 17)

- Identified by red or yellow stakes.

07. Dropping Zones

- Available on Holes 6, 12, 16, and 17 as an additional relief option.

08. Edging Grooves Around Greens

- Considered GUR. Relief under Rule 16.1b or 16.1d depending on location.

09. Integral Objects

- Temporary water (casual water) on the course is treated as an abnormal course condition. Relief may be taken without penalty under Rule 16.1.

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11. Preferred Lies (Winter Rule / Lift, Clean & Place)

- When course conditions require, the Committee may implement “Preferred Lies” (Lift, Clean, and Place) on closely mown areas. The ball may be placed within one club-length, no nearer the hole.

12. Yardage Markers

- Red 50Y / White 100Y / Blue 150Y / Yellow 200Y (to center of green).

13. Penalties

- Match Play: Loss of hole. Stroke Play: Two-stroke penalty.

III. SAFETY REGULATIONS

- In the event of heavy rain, strong winds, or lightning, players must immediately suspend play and proceed to the nearest shelter.
- All safety and pace-of-play instructions issued by staff and marshals must be strictly followed.
- Caddies may suspend play for safety reasons, and such instructions must be followed.
- Players must understand and comply with all golf cart operation and safety rules.
- Players must ensure that the area is clear before making any swing.
- Children under the age of 12 may enter the course only when accompanied by an adult.
- Any damage to rental equipment (golf carts, clubs, shoes, etc.) will be charged to the responsible user.